

Risk Assessment Form – Managing Health and Safety

Ref. No:

Bentilee Nursery School	Completed by: Nicole Forrest	Head- J Levingstone
Activity and workplace: Outdoors – 2 year old playground – part 1		Date: April 2020

What are the hazards? (i.e. what might cause harm)	Who is affected and how?	What are you already doing to control the hazards?	Risk		Further action required?	By whom	By when	Done
			No.	L/M/H				
Trike track become a trip/fall hazard – bumped head etc	children	<ul style="list-style-type: none"> Children encouraged to use trike track appropriately with bikes/scooters etc 	2	2	Helmets used if possible. Given especially to children who are unsteady e.g. on movement programme			
Weather e.g. snow, rain or ice. Making equipment /surface dangerous	Children/adults	<ul style="list-style-type: none"> Staff to decide which area need to be sectioned off Towels need to be available to wipe off bikes and fixed climbing equipment Yard brushes in both classrooms 	2	3				
Gates open – child escapes/gets hurt	Children	<ul style="list-style-type: none"> Daily checks of gates and fence before children go out Children given rules about not climbing on c/c fence When gates open for planned activities, c/c staff supervise their children and our staff work together to ensure all children safe 	3	1	Procedure to alert c/c staff, our staff to ensure no child can get out of c/c space Ensure c/c staff have checked their grounds before children enter			

Injury Severity

- | |
|--|
| 1. Minor injury (first aid only) |
| 2. Serious injury (medical attention, time off work) |
| 3. Major injury (broken bones etc) |
| 4. Death |

X Likelihood

- | |
|----------------|
| 1. Rare |
| 2. Unlikely |
| 3. Likely |
| 4. Very likely |

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Risk rating

- | |
|---|
| 1-3. Low : no further action needed – keep under review |
| 4-8. Medium: implement reasonable measures as per action plan |
| 9-16. High: work cannot start until risk has been reduced |

Review annually, or after an incident, or if there are changes to the task, environment, equipment or the people affected.				
Review 1 April 2021- <i>JLevingstone</i>	Review 2 Sept 2022 <i>JLevingstone</i>	Review 3 Sept 2023 JL	Next Review 4 Sept 2024	Review 5
Date & Initial	Date & Initial	Date & Initial	Date & Initial	Date & Initial



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