



MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS CORPORATE RISK ASSESSMENT

DEPARTMENT: CHILDRENS AND YOUNG PEOPLES SERVICES		NAME(S) OF ASSESSOR(S): J Levingstone Sept 2014			LINE MANAGER'S NAME:			
GROUP/SECTION: BENTILEE NURSERY SCHOOL		Reviewed Sept 15,16,17,18,19,20,21,22,23,24, <i>J Levingstone</i>			SIGNATURE: <i>J Levingstone</i>			
ACTIVITY AND WORKPLACE: FIRE RISK ASSESSMENT								
No.	Potential Hazards	Who is affected?	A Hazard Rating	x B Like- lihood	C (AxB) Risk	Control Measures to Eliminate/Minimise the Risk	Further Action Required?	
1	Inadequate fire risk management.	All staff, children, parents, and visitors.	3	1	3	Designated staff trained & made responsible for initiating & maintaining fire risk assessment in compliance with the Fire Reform Act 2006	Training for staff- Juliet Levingstone Jan 14/1/20. Nicole Forrest now left- need another fire warden- Laura Beech to be put forward	
2	Sources of ignition: cigarettes		2	1	2	All public buildings smoke free.		
	Faulty electrical equipment		2	2	4	PAT in place & recorded. Mains electrical isolation points labelled & staff aware of locations. Staff make daily visual checks of day-day equipment & all equipment prior to use.		Ensure procedures are incorporated in staff, students, and volunteers Induction Programme.
	Arson		3	2	6	Waste bins sited away from buildings & secured. Flammable waste removed from building daily. Staff vigilance & good housekeeping practices in place.		
3	Sources of fuel:gas boiler in boiler room		3	2	6	Liaise with Centre staff and shared site staff re boiler room maintenance & storage of appropriate materials.		
4	Combustible Materials		3	1	3	Ensure materials (paper, books, files paint, etc) are stored away from electrical points as much as possible	Limit the amount of stock ordered to reduce storage capacity.	



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Ref. No: Appendix X

DEPARTMENT:	CHILDRENS AND YOUNG PEOPLES SERVICES	NAME(S) OF ASSESSOR(S):	LINE MANAGER'S NAME:
GROUP/SECTION:	BENTILEE NURSERY SCHOOL	Reviewed Sept 15,16,17,18,19,20,21,22,23	SIGNATURE: <i>J. Levingstone</i>
ACTIVITY AND WORKPLACE:	FIRE RISK ASSESSMENT	<i>J. Levingstone</i>	

No.	Potential Hazards	Who is affected?	A Hazard Rating	x	B Like- lihood	C (AxB) Risk	Control Measures to Eliminate/Minimise the Risk	Further Action Required?
5	Other fire related hazards: burns, smoke inhalation, disorientation, explosion, property damage	All parents, children, staff, and visitors.	3		1	3	Ensure fire exits maintained, exit signs in place, emergency lighting and fire alarms tested weekly by City Premises' staff, escape routes kept clear, termly whole school & Centre Fire Drills,	
6	Portable Cooker-when in use	All adults and children	3		1	3	Cooker stored away from electrical sockets. Staff work in pairs with small groups of children. Cooker allowed to cool before storing. Ensure new/supply staff trained in use.	

(A)
HAZARD RATINGS

- | |
|---|
| <ol style="list-style-type: none"> 1. Minor injury 2. Major injury 3. Serious injury/death |
|---|

(B)
LIKELIHOOD

- | |
|---|
| <ol style="list-style-type: none"> 1. Unlikely 2. Possible 3. Probable |
|---|

(C)
RISK PRIORITY

- | |
|--|
| <p>1-3 = Low
4-6 = Medium
7-9 = High</p> |
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Note: If risk (C) is above 3,
REVIEW CONTROL MEASURES

THE RESULTS OF THIS ASSESSMENT MUST BE AGREED WITH RELEVANT STAFF. THE RISK ASSESSMENT WILL NEED TO BE REVIEWED ANNUALLY UNLESS THERE IS A CHANGE IN EQUIPMENT, STAFF, PROCEDURES, OR FOLLOWING AN ACCIDENT AND MUST BE REVISED IF NECESSARY.

Review	Review	Review	Review	Review
Date & Initial Sept 2022 <i>J. Levingstone</i>	Sept 23 <i>J. Levingstone</i>	Date & Initial	Date & Initial	Date & Initial